

# Phase II MS4 Annual Report

For



Stormwater Management Program  
Year 1  
(January 1, 2019 – December 31, 2019)  
Permit Authorization Number: TXR040103

Prepared For



**Texas Commission on Environmental Quality**

April 2020

Prepared By



5237 N. Riverside Drive, Suite 100  
Fort Worth, TX 76137  
(817) 336-5773

TNP PROJECT # EVR 17284



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

### A. General Information

Authorization Number: TXR040103

Annual Report Year: MS4 General Permit Year 1 (January 1, 2019-December 31, 2019)

MS4 Operator Level: Level 1

Name of MS4/Permittee: City of Everman MS4

Contact Name: Mrs. Lisa Minnis, Public Works Director

Telephone Number: 817-293-0525

Mailing Address: 212 North Race Street  
Everman, TX 76140

Email Address: [lminnis@evermantx.net](mailto:lminnis@evermantx.net)

A copy of the annual report was submitted to the TCEQ Region.

Yes

No

Region the annual report was submitted to: TCEQ Region 4.

### B. Status of Compliance with the MS4 GP and SWMP (Part IV Section B.2(a))

1. Provide information on the status of complying with permit conditions: (Part V-Standard Permit Conditions)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Permittee is currently in compliance with recordkeeping and reporting requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edward Aquifer limitations, compliance history, etc.).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

2. Provide a general assessment of the appropriateness of the selected BMPs. Use table below or attach a summary, as appropriate:

MCM	BMP	<b>BMP is appropriate for reducing the discharge of pollutants in stormwater (yes or no). Explain.</b>
1	Educational Brochures	Yes, educating the public about stormwater is an important part of reducing pollution that enters into stormwater runoff.
1	Park Cleanup	Yes, cleaning up litter, and educating residents about stormwater pollution reduces the amount of pollutants that may enter into storm drains.
1	Pet Waste Management	Yes, by teaching residents to pick up after their pets, the amount of bacteria entering local waterways can be decreased
1	Storm Drain Marking	Yes, a marker on the storm drains will remind residents that storm drains discharge directly to creeks and streams. This can prevent and may prevent dumping and discharge of pollutants into the storm drain.
1	Youth Education	Yes, educating children about stormwater pollution increases awareness and reinforces what can be done to reduce it.
1	Stormwater Education	Yes, it is important to educate residents about the importance of the program.
1	SWMP Annual Review	No, however, it is important to review the program annually to ensure the program is clear, specific, and measurable.
2	Illicit Discharge Ordinance	Yes, regulating and enforcing illicit discharges is important in reducing pollution.
2	Storm Drainage Outfall Map	Yes, being able to easily identify the source of illicit discharges is vital to protecting stormwater quality.
2	Education & Training on Illicit Discharges	Yes, educating the City staff on identifying and taking corrective actions can eliminate future illicit discharges.
2	Public Reporting and Response Procedures	Yes, enabling citizens to report illicit discharges is very important for the City to locate and address the discharges in a timely manner.
2	Source Investigation & Elimination	Yes, determining the source of an illicit discharge is important in order to begin corrective actions and eliminate future discharges.
3	Erosion and Sediment Control Ordinance	Yes, by allowing the City to enforce erosion and sediment control on construction sites, pollutants from stormwater runoff are reduced.



## Phase II MS4 Annual Report Form

### TPDES General Permit Number TXR040000

MCM	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (yes or no). Explain.
3	Construction Plan Review Procedures	Yes, by ensuring that construction sites are enacting appropriate erosion and sediment control BMPs.
3	Construction Site Inspections & Enforcement	Yes, performing the site inspections will ensure proper installation and maintenance of erosion and sediment controls and reduce transport of sediment load.
3	Construction Stormwater Training	Yes, stormwater pollution can be reduced by properly training staff to identify, report, and correct improper erosion control practices on construction sites.
4	Post-Construction Ordinance	Yes, allows the City to enforce post-construction and long term maintenance requirements, reducing the amount of pollution that might enter the storm drain from runoff.
4	Long-Term Maintenance of Post-Construction BMPs	Yes, developing long-term operation and maintenance requirements ensures that post-construction BMPs will be maintained according to the City's criteria.
5	Facility & Stormwater Control Inventory	Yes, maintaining an inventory of City-owned facilities and stormwater controls identifies facilities and controls of concern in order to establish pollution prevention measures and sources of pollution.
5	Municipal Employee Training Program	Yes, by training employees to identify, and properly record, and respond to any illicit discharges or illegal dumping around the city, stormwater pollution may be reduced.
5	Contractor Requirements & Oversight	Yes, developing contractual requirements will ensure that contractors are using appropriate control measures and standard operating procedures when working within the MS4.
5	Municipal Operation & Maintenance Activities	Yes, performing the assessment identifies possible pollutants and solutions to prevent pollution.



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable. Summarize any information used (such as visual observation, amount of materials removed or prevented from entering the MS4, or if required monitoring data, etc.) to evaluate reductions in the discharge of pollutants. Use a table or attach a narrative description as appropriate.

MCM	BMP	Information Used	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (yes or no, explain)
1	Educational Brochures	City Event	1	Event	No, but educating the public about stormwater pollution is an important part of the stormwater program.
1	Park Cleanup	Cleanup Event	0	Event	Yes, picking up litter is a direct reduction of pollutants
1	Pet Waste Management	City Event	0	Event	No, but educating the public about stormwater pollution is necessary for a successful program.
1	Storm Drain Marking	Marked Inlets	6	Inlets	No, but by marking storm drains, it could deter residents/commercial businesses from putting waste down the storm drain, which leads to less pollution in the waterways.
1	Youth Education	Number of Educational Material Distributed	200	Educational Brochures	No, but educating the youth on stormwater pollution is an important part of the stormwater program.
1	SWMP Annual Review	BMPs Reviewed	21	BMPs	No, however, reviewing the program and BMPs annually ensures the program is compliant with TPDES permit.
2	Illicit Discharge Ordinance	Number of Violations	1	Violations	No, but the City needs to be able to enforce the ordinance to deter the public from putting pollutants in waterways.
2	Storm Drainage Outfall Map	Outfalls Mapped	100%	Outfalls	No, but the BMP allows staff to easily track and respond to illicit discharges.
2	Education & Training on Illicit Discharges	Number of Training Attendees	0	Attendees	No, but providing educational information allows the staff to identify and take corrective actions on illicit discharges.



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

MCM	BMP	Information Used	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (yes or no, explain)
2	Public Reporting and Response Procedures	Number of Illicit Discharge Inspection	1	Illicit Discharge Inspection	No, but public reporting allows the City to have a quicker response to any illicit discharges.
2	Source Investigation & Elimination	Number of Violations	1	Violations	No, but it is important that the City follows proper procedures for addressing the source of an illicit discharge to prevent any future illicit discharges.
3	Erosion and Sediment Control Ordinance	Number of Construction Sites	0	Construction Inspections	No, but placing requirements on construction sites reduces the amount of pollution in the storm drains from site runoff.
3	Construction Plan Review Procedures	Number of Construction Plans Reviewed	4	Construction Plans	No, but it is important the City have proper review procedures to ensure that construction sites are enacting appropriate pollutant reducing BMPs.
3	Construction Site Inspections & Enforcement	Number of Construction Sites	0	Construction Inspections	No, but it is important for the City to have proper inspection procedures to ensure the construction sites are complying the City's Erosion and Sediment Control Ordinance.
3	Construction Stormwater Training	Number of Training Attendees	0	Attendees	No, but it is important that inspectors be trained such that they can identify and correct improper erosion control practices and prevent stormwater pollution from construction sites.
4	Post-Construction Ordinance	Number of Post-Construction Inspections	0	Post-Construction Inspections	No, but requiring developers to install post-construction runoff control measures reduces the amount of pollution from the site long term
4	Long-Term Maintenance of Post-Construction BMPs	Number of Maintenance Plan Implemented	0	Maintenance Plans	Yes, developing long-term operation and maintenance requirements ensures post-construction BMPs will be maintained according to the City's criteria.



**Phase II MS4 Annual Report Form**  
**TPDES General Permit Number TXR040000**

<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does BMP Demonstrate a Direct Reduction in Pollutants? (yes or no, explain)</b>
5	Facility and Stormwater Control Inventory	Facilities & Stormwater Controls	12	Controls	No, however it is important to identify City-owned facilities and stormwater controls in order to establish pollution prevention measures and sources of pollution.
5	Municipal Employee Training Program	Number of Training Attendees	0	Attendees	No, but training the employees is important so that stormwater pollution may be prevented or reduced.
5	Contractor Requirements & Oversight	Number of Contractual Requirements	0	Contractual Requirements	No, but implementing contractual requirements and oversight ensures that MS4-hired contractors are accountable to the MS4'd pollution reduction goals.
5	Municipal Operations & Maintenance Activities	Number of Inspections	0	Inspections	No, however performing the assessment on municipal operations and maintenance activities identifies possible pollutants and will help develop standard operating procedures to reduce and minimize pollutant discharges.



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals.

MCM	Measurable Goal	Success
1	Provide brochures to the public at City facilities. Distribute brochures to at least one City event each year.	Met goal. The City provides educational information at City Hall and distributed booklets during a City event.
1	Advertise the cleanup at least once on the City's website.	Met goal. City cleanup was advertised on the City's website.
1	Coordinate at least once annual cleanup event.	Did not meet goal. The City Cleanup event was cancelled due to bad weather.
1	Provide educational material about pet waste at 1 City event annually.	Did not meet goal.
1	Annually inspect 20% of marked inlets. Perform any maintenance.	Met goal. The City inspected 20% of marked inlets.
1	Distribute educational material to local schools.	Met goal. The City distributed 200 brochures to a local school to distribute.
1	Post SWMP on City's website no later than 30 days after the approval date.	Will post on website once SWMP is approved.
1	Post annual report on City's website no later than 30 days after the due date.	Will post annual report no later than April
1	Annually review SWMP to ensure compliance.	Met goal. The City reviewed the program and deemed no changes necessary.
2	Conduct 100% of illicit discharge inspections.	Met goal. The City conduct an illicit discharge inspection.
2	Investigate 100% of illicit discharges reported.	Met goal. The City investigated 1 illicit discharge reported.
2	Annually update the storm drainage system maps as necessary.	Met goal. 100% of the outfalls have been mapped.
2	Provide annual IDDE training at least once a year for designated City staff and new hires.	Did not meet goal. A City staff member attended training for Year 2 (2020).
2	Investigate 100% of illicit discharges reported.	Met goal. The City investigated 1 illicit discharge reported.





## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

MCM	Measurable Goal	Success
2	Conduct 100% of illicit discharge inspections.	Met goal. The City conduct an illicit discharge inspection.
2	Investigate 100% of illicit discharges reported.	Met goal. The City investigated 1 illicit discharge reported.
3	Inspect 100% of construction sites each year.	Met goal. There were no active construction sites to inspect this year.
3	Inspect 100% of complaints driven site each year.	Met goal. There were no active construction sites to inspect this year.
3	Administer the construction plan review process for 100% of new regulated construction projects.	Met goal. The City's engineer reviewed 4 construction plans.
3	Inspect 100% of construction sites each year.	Met goal. There were no active construction sites to inspect this year.
3	Inspect 100% of complaint driven site each year.	Met goal. There were no active construction sites to inspect this year.
3	Conduct annual construction stormwater training at least once a year for designated City staff and new hires.	Did not meet goal. A City staff member attended training for Year 2 (2020).
4	Investigate 100% of post-construction violations or complaints.	Met goal. There are currently no post-construction BMPs installed.
4	Implement maintenance plans for new owners or operators once post-construction BMPs is installed.	Met goal. The City has requirements set in place for long-term maintenance and operations.
5	Maintain an inventory of City-owned and operated facilities and stormwater controls and update as necessary.	Met goal. City maintains inventory of City-owned and operated facilities.
5	Provide annual municipal employee training at least once a year for designated staff and new hires.	Did not meet goal. A City staff member attended training for Year 2 (2020).
5	Implement contractual requirements to new contractors.	Met goal. The City has requirements set in place for contractors. However, the City only occupies contractor for emergency maintenance.
5	Maintain contracts with current contractors and revise as necessary.	Met goal. The City has requirements set in place for contractors.
5	Inspect 100% of municipal operations and facilities once a year.	Did not meet goal. The City will plan to conduct inspection for Year2.



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

**Additional BMPs the City completed that were not in Year 4 of the Stormwater Management Program:**

- No additional BMPs are anticipated for the City of Everman.

### **C. Stormwater Data Summary (Part IV Section B.2. (b))**

1. The MS4 has conducted analytical monitoring and visual observations of stormwater quality and submitted in the annual report.



Yes



No

a. Explain below or attach a summary to submit along with any monitoring data used to evaluate the success of the SWMP at reducing pollutants to the maximum extent practicable. Be sure to include a discussion of results.

- Public Reporting & Response Procedures
  - The City actively encourages, tracks, and responds to residents observations of illicit discharges. While this does not require City forces to actively monitor, it allows for more “boots on the ground”, more visual coverage, and city awareness and response.
- Source Investigation and Elimination
  - The City has developed written procedures for responding to illicit discharges including inspections, investigations, and corrective actions. Additionally, City staff that are routinely exposed to pollutant sources are trained to monitor and observe conditions as part of their day-to-day operations.
- Construction Site Inspections and Enforcement
  - This BMP requires city stormwater personnel to be actively monitoring construction sites for stormwater pollutants.
- Municipal Operation and Maintenance Activities
  - Observing the municipal operations and maintenance activities identifies possible pollutants that can be discharged into storm drains. In future years, the City has identified a BMP that will define monitoring and inspection frequencies which will result in active monitoring and observance of potential pollution.

### **D. Impaired Waterbodies (Part IV Section B.2. (c))**

**1. If applicable, explain below or attach a summary of any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern:**

- The City of Everman discharges into North Fork Chambers Creek, South Fort Chamber Creek and Village Creek. The state classified waterbody that ultimately receives the discharge from Everman is Lake Arlington (#0828). While this waterbody is not located within a TMDL watershed, Village Creek is listed as impaired on the TCEQ 2014 303d Impaired Waterbodies list for bacteria. The City of Everman has implemented BMPs specifically targeting bacteria, including Pet Waste Management and Park Cleanups. The City will monitor and determine the effectiveness of these BMPs throughout the permit term and make any changes as needed.



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

**2. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL (Part II Section D.4.(a)).**

- Not applicable. The City of Everman discharges into an impaired water body (Village Creek) without an approved TMDL by TCEQ or EPA.

**3. Report the benchmark identified by the MS4 and assessment activities (Part II Section D.4.(a)(6)).**

- Not applicable. The City of Everman discharges into an impaired water body (Village Creek) without an approved TMDL by TCEQ or EPA.

**4. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark (Part II Section D.4.(a)(4)).**

- Not applicable. The City of Everman discharges into an impaired water body (Village Creek) without an approved TMDL by TCEQ or EPA.

**5. If applicable, report on focused BMPs to address impairment (Part II Section D.4.(a)(5)).**

- Not applicable. The City of Everman discharges into an impaired water body (Village Creek) without an approved TMDL by TCEQ or EPA.

**6. Describe progress in achieving the benchmark (Part II Section D.4.(a)(6)). 2014**

- Not applicable. The City of Everman discharges into an impaired water body (Village Creek) without an approved TMDL by TCEQ or EPA.



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

### E. Stormwater Activities (Part IV Section B.2. (d))

Describe any stormwater activities the MS4 operator has planned for the next reporting year.

MCM	BMP	Stormwater Activity	Description/Comments*
1	Educational Brochures	Provide brochures to the public at City facilities. Distribute brochures to at least one City event each year.	The City will continue to provide educational brochures to City residents.
1	Park Cleanup	Advertise the cleanup at least once of the City's website.	The City will continue to advertise the cleanup on the City's website.
1	Park Cleanup	Coordinate at least once annual cleanup event.	The City will continue to host an annual cleanup event.
1	Pet Waste Management	Provide educational material pet waste at 1 City events annually.	The City will distribute educational material about pet waste management to residents.
1	Storm Drain Marking	Annually inspect 20% of marked inlets. Perform any maintenance if necessary.	The City will continue to maintain storm drains each year.
1	Youth Education	Distribute educational material to local schools.	The City will continue to educate material to local schools.
1	Stormwater Education	Post SWMP on City's website no later than 30 days after the approval date.	The City will post the SWMP once the program is approved.
1	Stormwater Education	Post annual reports on City's website no later than 30 days after the due date.	The City will post the annual reports on the City's website.



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

MCM	BMP	Stormwater Activity	Description/Comments*
1	SWMP Annual Review	Annually review SWMP to ensure compliance.	The City will annually review the SWMP to ensure compliance.
2	Illicit Discharge Ordinance	Conduct 100% of illicit discharge inspections.	The City will continue to enforce the illicit discharge ordinance and document any actions taken.
2	Illicit Discharge Ordinance	Investigate 100% of illicit discharges reported.	The City will continue to investigate 100% of illicit discharges.
2	Storm Drain Outfall Map	Annually update the storm drainage system maps as necessary.	The City will update the storm drain outfall map based on development or redevelopment.
2	Education and Training on Illicit Discharges	Provide annual IDDE training at least once a year for designated City staff and new hires.	The City will provide illicit discharge training for pertinent City staff and document attendees and training materials used.
2	Public Reporting and Response Procedures	Investigate 100% of illicit discharges reported.	The City will investigate 100% of illicit discharges reported.
2	Source Investigation and Elimination	Conduct 100% of illicit discharge inspections.	The City will conduct 100% of illicit discharge inspections.
2	Source Investigation and Elimination	Investigate 100% of illicit discharges reported.	The City will investigate 100% of illicit discharges reported.
3	Erosion and Sediment Control Ordinance	Inspect 100% of construction sites each year.	The City will inspect 100% of construction sites each year.
3	Erosion and Sediment Control Ordinance	Inspect 100% of complaints driven site each year.	The City will inspect 100% of complaint driven site each year.



**Phase II MS4 Annual Report Form**  
**TPDES General Permit Number TXR040000**

<b>MCM</b>	<b>BMP</b>	<b>Stormwater Activity</b>	<b>Description/Comments*</b>
3	Construction Plan Review Procedures	Administer the construction plan review process for 100% of new regulated construction projects.	The City will continue to administer the review process for all new construction.
3	Construction Site Inspections and Enforcement	Inspect 100% of construction sites each year.	The City's stormwater inspector(s) will administer the inspection and enforcement program and document construction site inspections and follow ups.
3	Construction Site Inspections and Enforcement	Inspect 100% of complaint driven site each year.	The City will inspect 100% of complaint driven site each year.
3	Construction Stormwater Training	Conduct annual construction stormwater training at least once a year for designated City staff and new hires.	The City will continue to implement and track the training program for the designated employees.
4	Post Construction Ordinance	Investigate 100% of post-construction violations or complaints.	The City will implement and enforce the newly enacted Post-Construction Ordinance and document any enforcement actions taken.
4	Long-Term Maintenance of Post-Construction BMPs	Implement maintenance plans for new owners or operators once post-construction BMPs is installed.	The City will develop requirements for the long-term operation and maintenance of structural controls installed on the development sites.
5	Facility and Stormwater Control Inventory	Maintain an inventory of City-owned and operated facilities and stormwater controls and update as necessary.	The City will prepare and maintain an inventory of City-owned and operated facilities and stormwater controls.
5	Municipal Employee Training Program	Provide annual municipal employee training at least once a year for designated staff and new hires.	The City will implement the municipal employee training program and maintain a training attendee list with signatures.



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

MCM	BMP	Stormwater Activity	Description/Comments*
5	Contractor Requirements and Oversight	Implement contract requirements to new contractors.	The City will develop contractual requirements for applicable contractor agreements and written oversight procedures.
5	Contractor Requirements and Oversight	Maintain contracts with current contractors and revise as necessary.	The City will maintain contracts with current and new contractors.
5	Municipal Operation and Maintenance Activities	Inspect 100% of municipal operations and facilities once a year.	The City will develop pollution prevention measures for municipal O&M activities and select inspection frequencies.

### F. Stormwater Modifications (Part IV Section B.2.(e))

1. Changes have been made or are proposed to the SWMP since the NOI or last annual report, including changes in response to TCEQ's reviews.

Yes
  No

2. Explain additional changes or proposed changes not previously mentioned.

- No changes were made for the City of Everman.

### G. Additional BMPs (Part IV Section B.2.(f))

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

- No additional BMPs are anticipated for the City of Everman at this time.

### H. Additional Information (Part IV Section B.2.(g))

1. Is the permittee relying on another entity/ies to satisfy some of its permit obligations?

Yes
  No

2.a. Is the named permittee sharing a SWMP with other entities?

Yes
  No



## Phase II MS4 Annual Report Form TPDES General Permit Number TXR040000

2.b. If 'yes,' is this a system-wide annual report including information for all permittees?

Yes     No

### I. Construction Activities (Part IV Section B.2.(h-i))

1. The number of construction projects in the jurisdiction of the MS4 where the permittee was not the construction site operator (as provided in submittals to the MS4 operator via notices of intent or site notices). \_\_\_\_\_ 3 \_\_\_\_\_

2. Does the permittee utilize the optional seventh MCM related to construction?

Yes     No

2.b. If 'yes' then provide the following info for this permit year:

The number of municipal construction activities authorized under this general permit	N/A
The total number of acres disturbed for municipal construction projects	N/A

### J. Certification

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those person directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

Name: \_\_\_\_\_

Title: City Manager

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Public Education, Outreach, & Involvement**

**BMP Title:** **Educational Brochures**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Provide brochures to the public at City facilities. Distribute brochures to at least one City event each year.

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1. Was the measurable goal accomplished for this permit year? Yes  No

(a) If so, explain what was done to accomplish the measurable goal.

Stormwater Education flyers are available for residents and visitors at City Hall and the Library. The City also distributed 200 stormwater brochures and stormwater giveaways during the Hallo-Glo Party.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No

3. Was this BMP considered to be successful? Yes  No

(a) Please explain.

Educating the public about stormwater pollution is paramount to a successful program and raises awareness of stormwater pollution.

4. Are any changes to this BMP recommended for the next permit term? Yes  No

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No

EVERMAN PRESENTS

# HALLO-GLO

# PARTY

FREE  
PARKING



**31**  
**OCTOBER**

**CLYDE PITTMAN PARK**

**COSTUME PARTY - GAMES - PRIZES - FOOD**  
**6:00PM - 8:00PM**

**333 N RACE STREET, EVERMAN, TX 76140 / WEBSITE.COM / FREE ENTRY**

Made with PosterMyWall.com





# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

**MCM:** **Public Education, Outreach, & Involvement**

**BMP Title:** **Park Cleanup**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Advertise the cleanup at least once on the City’s website. Coordinate at least once annual cleanup event.

1. Was the measurable goal accomplished for this permit year? Yes  No

(a) If so, explain what was done to accomplish the measurable goal.

The City of Everman advertised a cleanup event for March 9<sup>th</sup>, 2019 on the City’s website. However, due to bad weather the clean event was postponed for another date.

(b) If not, why was the measurable goal not accomplished?

The cleanup event was advertised, but it was not accomplished due to bad weather.

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No

3. Was this BMP considered to be successful? Yes  No

(a) Please explain.

The BMP is considered partially successful. A cleanup event was scheduled, but due to bad weather the event had to be postponed. The City understands the importance of getting the public involved in environmental issues. Keeping the City’s streams and channels clear from trash and debris lead to better eater quality.

4. Are any changes to this BMP recommended for the next permit term? Yes  No

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No





# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

**MCM:** **Public Education, Outreach, & Involvement**

**BMP Title:** **Pet Waste Management**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Provide educational material about pet waste at 1 City events annually.

1. Was the measurable goal accomplished for this permit year? Yes  No

(a) If so, explain what was done to accomplish the measurable goal.

(b) If not, why was the measurable goal not accomplished?

The BMP was partially completed. The City continues to provide educational flyer at City Hall about proper pet waste disposal and the harmful effects pet waste has in waterbodies.

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No

3. Was this BMP considered to be successful? Yes  No

(a) Please explain.

The BMP is partially successful because educational material was distributed at a City event. The City understands the importance of educating the public about how pet waste impacts stormwater quality.

4. Are any changes to this BMP recommended for the next permit term? Yes  No

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Public Education, Outreach, & Involvement**

**BMP Title:** **Storm Drain Marking**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Annually inspect 20% of marked inlets. Perform any maintenance if necessary.

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1. Was the measurable goal accomplished for this permit year? Yes  No   
(a) If so, explain what was done to accomplish the measurable goal.

The City has inspected 20% or 6 marked inlets. Marking is still visible.

- (b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No   
(a) Please explain.

Marking storm drains is a great way to deter residents or commercial businesses from dumping waste or pollutants. It lets them know what the storm drain goes straight to the creek, not a wastewater treatment plant.

4. Are any changes to this BMP recommended for the next permit term? Yes  No   
(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

**MCM:** **Public Education, Outreach, & Involvement**

**BMP Title:** **Youth Education**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – A minimum of 20% of all schools will be educated every year on stormwater pollution by providing local schools in the City with materials, including brochures, coloring books, and other media.

1. Was the measurable goal accomplished for this permit year? Yes  No

(a) If so, explain what was done to accomplish the measurable goal.

The City distributed 200 educational stormwater brochures to a local school.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No

3. Was this BMP considered to be successful? Yes  No

(a) Please explain.

Providing stormwater education for youth audiences is an important part of the stormwater program. The more people that are educated, the more likely a reduction in pollutants in stormwater will occur.

4. Are any changes to this BMP recommended for the next permit term? Yes  No

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Public Education, Outreach, & Involvement**

**BMP Title:** **SWMP Annual Review**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Annually review SWMP to ensure compliance.

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1. Was the measurable goal accomplished for this permit year? Yes  No
- (a) If so, explain what was done to accomplish the measurable goal.

The City of Everman reviewed the SWMP and all 21 BMPs. No revisions were deemed necessary.

- (b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No
- (a) Please explain.

It is important to review the SWMP annually to ensure BMPs are clear, specific, and measurable.

4. Are any changes to this BMP recommended for the next permit term? Yes  No
- (a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No





# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Illicit Discharge Detection and Elimination**

**BMP Title:** **Illicit Discharge Ordinance**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Conduct 100% of illicit discharge inspections.  
Investigate 100% of illicit discharges reported.

---

1. Was the measurable goal accomplished for this permit year? Yes  No

(a) If so, explain what was done to accomplish the measurable goal.

The City continues to enforce the illicit discharge ordinance. There was 1 violation reported in Year 1. Notification about debris and floatable are posted on the Spring Newsletter.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No

3. Was this BMP considered to be successful? Yes  No

(a) Please explain.

Having an ordinance to enforce illicit discharges is an important aspect of the stormwater management program. It allows the City to act on potentially harmful impacts to water quality.

4. Are any changes to this BMP recommended for the next permit term? Yes  No

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# Everman Community Newsletter

November 2019

City Hall 817-293-0525 [www.evermantx.net](http://www.evermantx.net)

## Mayor's Corner

Dear Everman Residents,

### Voting

On November 5<sup>th</sup>, we voted on various items which included 10 state amendments, TCC Bond package, Everman ISD Bond package and 8 Charter Amendments for the City of Everman. The only item that did not pass was one state amendment.

Back in February 2019, the Everman City Council voted in a committee of residents to look at several sections of our City Charter and recommend possible changes to go before the voters. The following Charter Amendments were approved on November 5<sup>th</sup>;

1. Proposition 1 has increased council terms from 2 years to a 4 year terms (effective May 2020).
2. Proposition 2 will move council to staggered terms. Places 1, 3, 5 will run in odd numbered years. Places 2, 4, 6 and the mayor will run in even numbered years. This means that our next council elections will be in May 2023.
3. Proposition 3 was to increase the compensation of council members. Council members will receive \$1,200 per year and the mayor will receive \$6,000 per year starting October 1, 2020.
4. Proposition 4 was to place the City Secretary under the supervision of the City Manager. The City Secretary had been supervised by the city council.
5. Proposition 5 is to assure that all councilmember's (present or future) are in full compliance with city codes and are not behind in city utility bills or city taxes. This assures that councilmember's are following the same rules that every other resident is expected to follow.
6. Proposition 6 will allow the Everman City Council to remove a council member who is not code compliant or up on city utility bills or city taxes.
7. Proposition 7 requires all board members that are currently serving on a city board to be code compliant and are current on city utilities and taxes.
8. Proposition 8 is a change in how we do elections. We have always been following the "majority system". In this case, you must have more than 50%

of the votes to win your seat. If you did not have more than 50%, then we would be required to have a run-off election. Going to a "plurality system" states that whoever has the most votes, wins. No run-off election is required. This saves the city the cost of a run-off election, which typically runs anywhere from \$7,000-\$10,000 for most elections.

I would like to thank all members of the Charter committee for taking time out of their lives to serve on this committee, and making recommendation for the betterment of the city.

### EDC

The Everman Economic Development Committee has been busy, making improvements around our fair city. First, they have been given much needed updates to Johnson Park.

They started with replacing all the fencing at Johnson Park, around the baseball fields and making upgrades to the Pittman Park Splash pad. Next was the approval for a basketball court at Johnson Park, similar to the one at Pittman Park. Then the parking lots will be rebuilt on the east and west sides of the baseball fields, at Johnson Park.

Next they are replacing the floor in the future City of Everman Museum, on Trammell Ave. And lastly, they are starting the work on a Veterans Park dedicated to our Military, Police, Fire Fighters and EMS.

### Everman Events Committee

As usual, things have been extremely busy in the City of Everman. The Everman Events Board has been busy planning events for us. The first was the Hallo-glow Event for Halloween. We had a huge crowd show up to Trick-or-Treat. Every booth ran out of candy before the scheduled end time. Next year will be even bigger and better. The event will have to be relocated from the Annex due to the size of the crowd.

On November 2<sup>nd</sup>, the Everman Events Board had a breakfast for our Veterans. We had a nice turn out and had a Mexican breakfast that was donated by

Additionally we would like to remind our citizens that chickens are not permitted in Everman. If animal control finds that you do have chicken or fowl on your property, you will be asked to remove them from the residence. If you receive a notice to remove the chickens and you do not, a ticket may be issued.

Lastly, if you are interested in adopting a new dog or cat to be a part of your home, please give us a visit at the shelter and see the wonderful dogs and cats we have available.

The shelter is open 7 days a week, 8am- 5pm (except holidays), located at 3961 Bluebell Dr. Everman, 76140.

To report animal abuse or neglect call 817-561-5495 or email animal control, [evermanaco3961@gmail.com](mailto:evermanaco3961@gmail.com)

Martin Zeider and Paul Hazelip

#### NOTES FROM PUBLIC WORKS

You may have noticed, the city is making some improvements in the parks. The old rusty ball field fences at Pitman Parks have been replaced. This is something that needed to be done for years, but there were no funds to support such a task. But with the help of our Economic Development Committee, the funding was made available. Also, you may notice work being done at the old Johnson Park basketball courts. The two unfenced half courts have been removed so that a fenced in regulation size court can be constructed. There are other plans for Johnson Park as well, such as making sure the volley ball pits are regulation size, and repainting the pavilion and out buildings to make them more aesthetically pleasing. Pittman Park is also going through some changes. The underground tank at the splash pad is being replaced with a bigger tank. This will help keep a constant flow of water through the system. The fence at the Pitman Park basketball court is being changed from a four foot to ten feet. This is being done to ensure safety and convenience to all who use it. We are also replacing the back boards and doing some minor paint to the court. The shade covers on the walk track rest station should be complete in the next few weeks. All these improvements should be complete and the parks should be ready for complete enjoyment by this spring. So, please appreciate our improvements, and as always be safe please follow the park rules.

Jeff Reed  
Director of Public Works

#### I want to take this opportunity to advise the citizens of Everman how to do their part to protect the waterways of Texas from contaminants.

Many of our daily activities can cause contaminants to enter the water, without us even knowing. This type of pollution is known as nonpoint source pollution,



because it comes from many different, sometimes unknown, sources. Nonpoint source pollution results when small amounts of contaminants from multiple sources are carried by rainfall runoff into lakes, streams, or bays.

Since it results from the everyday activities of many different people, it can be challenging to control this type of pollution. Sources of nonpoint source pollution can include activities like fertilizing a lawn, using pesticides, or constructing a road or building. For example, pollutants may be washed off lawns, construction areas, farms, or highways during a heavy rain and carried into a nearby creek.

#### How You Can Reduce Nonpoint Source Pollution

Although nonpoint source pollution is often a result of our everyday activities, there are many ways you can reduce your impact and help keep the Texas water clean!



**Check your car for leaks.** If you find any leaks or spills, make repairs as soon as possible. Don't hose them into the street, where they can travel down a nearby storm drain. Clean up any spilled fluids with an absorbent, like cat litter or sand.

### **Apply lawn and garden chemicals**

**sparingly.** Misapplication of fertilizer poses a significant threat to surface water and groundwater. More is not always better—apply fertilizers and pesticides according to the label's directions and only use the recommended amount. Applying mulch, leaving grass clippings on the lawn, and using native plants can reduce the need for fertilizers.



**Pick up after your pet.** Dog waste is a contributor to bacterial pollution in urban watersheds. Even if you are in your own yard, pick up your pet's waste. It does not make a good fertilizer and will not wash away on its own.

Pet waste can affect water quality and animals' and people's health by carrying diseases into our bodies of water. The presence of too much bacteria can make it more hazardous to swim or wade in our lakes, creeks, rivers, or bays. The lack of oxygen during waste decomposition can threaten the health and lives of fish and other aquatic animals.

Always pick up your pet's waste whether on a walk or home in your backyard. Even if you're not near water, storm water and runoff water can carry pollutants into drainage ditches, lakes, rivers, wetlands, coastal waters, and underground sources of water. Try to walk in grassy areas, parks, and undeveloped land as opposed to near streams and other waterways.

**Keep street gutters and storm drains clear.** Litter, chemicals, or other waste can travel down street gutters and storm drains, which will carry it directly into lakes, streams, and rivers.

**Dispose of used oil properly.** Never pour used motor oil down storm drains. The used oil from just one oil change can contaminate one million gallons of fresh water—a year's supply for 50 people! Whenever you change your oil or other vehicle fluids, make sure you recycle them.

**Locate a recycling center.**

Lisa Minnis, Director of Public Works

## **Economic Development news**



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Illicit Discharge Detection and Elimination**

**BMP Title:** **Storm Drainage Outfall Map**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Annually update the map to include any new outfall from development or redevelopment

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1. Was the measurable goal accomplished for this permit year? Yes  No   
(a) If so, explain what was done to accomplish the measurable goal.

The City mapped 100% of the outfalls. The City annually review and update the outfall map include any outfalls from development or redevelopment.

- (b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No   
(a) Please explain.

The storm drainage outfall map is vital to the success of the illicit discharge detection and elimination program. The map is used to track the location of upstream pollutant discharges when performing the dry weather field inspections.

4. Are any changes to this BMP recommended for the next permit term? Yes  No   
(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Illicit Discharge Detection and Elimination**

**BMP Title:** **Education and Training on Illicit Discharges**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Provide annual IDDE training at least once a year for designated City staff and new hires.

---

1. Was the measurable goal accomplished for this permit year? Yes  No
- (a) If so, explain what was done to accomplish the measurable goal.

(b) If not, why was the measurable goal not accomplished?

Unfortunately, City staff was not able to attend training for Year 1. However, a City staff member has attended training for Year 2.

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No
- (a) Please explain.

The BMP was considered unsuccessful because a staff member did not attend training. The City understands educating and training the staff on illicit discharges is important because it identifies any possible illicit discharges and how to resolve them. Reporting and acting when discharges happen can result in minimizing pollution to lakes and streams.

4. Are any changes to this BMP recommended for the next permit term? Yes  No
- (a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Illicit Discharge Detection and Elimination**

**BMP Title:** **Public Reporting & Response Procedures**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Investigate 100% of illicit discharges reported.

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1. Was the measurable goal accomplished for this permit year? Yes  No
- (a) If so, explain what was done to accomplish the measurable goal.

The City has a posted number for residents and businesses to report illegal dumping and illicit discharges on the City website. One report was received. The City address the issue in a timely manner. A notification about debris and floatables was provided on the Spring newsletter.

- (b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No
- (a) Please explain.

Allowing the public to be part of a reporting system helps target and address illicit discharges in a timely manner. City staff alone, is not large enough to be monitoring all waterways at all times.

4. Are any changes to this BMP recommended for the next permit term? Yes  No
- (a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



## Erica Ramirez

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**From:** Lisa Minnis <LMinnis@evermantx.net>  
**Sent:** Thursday, February 7, 2019 9:08 AM  
**To:** Erica Ramirez  
**Subject:** FW: TCEQ Referred Complaint - floatables/trash in a culvert  
**Attachments:** News letter article February 5, 2019.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Erika,

I received this complaint Monday, the property owner at 624 E Enon Ave. filed a complaint regarding the litter. This is the farm owned by the Chambers, the creek runs through their private property, we suspect they have damned the creek. Jeff had the street department pick up the scattered trash and removed a barrier placed at the bridge by them. I also put an article in our news letter with a reminder to the citizens not to litter. I will attach the article. Michael Box has contacted a council member who happens to be a teacher to see about a park clean up conducted by the students.

Thanks,

Lisa Minnis  
[lminnis@evermantx.net](mailto:lminnis@evermantx.net)  
817-293-0525 ext.308

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**From:** Brent Candler [mailto:brent.candler@tceq.texas.gov]  
**Sent:** Monday, February 4, 2019 2:54 PM  
**To:** lminnis@evermantx.net  
**Subject:** TCEQ Referred Complaint - floatables/trash in a culvert

Good afternoon,

The TCEQ DFW Region received a complaint regarding a culvert that terminates on an Everman citizen's property. The property is located at 624 E. Enon Avenue. The citizens alleged that trash and other floatables accumulate here. Please handle as appropriate.

*Brent Candler*  
**Water Quality Work Leader**  
**TCEQ DFW Region**  
**(817) 588-5897**

If you would like to comment on my customer service, you can use the following link:

<http://www.tceq.texas.gov/customersurvey>., or you can contact my supervisor directly at: [jeff.tate@tceq.texas.gov](mailto:jeff.tate@tceq.texas.gov)





# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Illicit Discharge Detection and Elimination**

**BMP Title:** **Source Investigation and Elimination**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Conduct 100% of illicit discharge inspections.  
Investigate 100% of illicit discharges reported.

---

1. Was the measurable goal accomplished for this permit year? Yes  No

(a) If so, explain what was done to accomplish the measurable goal.

The City inspected 100% of illicit discharges inspections and illicit discharges reported. The Town address the illicit discharges in a timely manner and also provided educational information on the City's newsletter.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No

3. Was this BMP considered to be successful? Yes  No

(a) Please explain.

It is important for residents to be informed on how to respond to a spill or an illicit discharge. Reporting and acting when discharges happed can result in minimizing pollution to lakes and streams.

4. Are any changes to this BMP recommended for the next permit term? Yes  No

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Construction Site Stormwater Runoff Control**

**BMP Title:** **Erosion & Sediment Control Ordinance**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Inspect 100% of construction sites each year. Inspect 100% of complaints driven site each year.

---

1. Was the measurable goal accomplished for this permit year? Yes  No   
(a) If so, explain what was done to accomplish the measurable goal.

The City continues to enforce the construction erosion and sediment control ordinance. There has been no active construction of 1 acre or more in the City, and no reports were received.

- (b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No   
(a) Please explain.

It is important for the City to be able to enforce the requirements for erosion and sediment control on construction sites. Proper stormwater practices on construction sites reduces the amount of pollution from site runoff.

4. Are any changes to this BMP recommended for the next permit term? Yes  No   
(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Construction Site Stormwater Runoff Control**

**BMP Title:** **Construction Plan Review Procedures**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Administer the construction plan review process for 100% of new regulated construction projects.

---

1. Was the measurable goal accomplished for this permit year? Yes  No   
(a) If so, explain what was done to accomplish the measurable goal.

The City administered a review process for erosion and sediment control for civil plans of several new and redevelopment. There have been 4 construction plans reviewed for Year 1. The construction plans reviewed were plans located outside of the City limits. Projects were reviewed to ensure no adverse impact on the City.

- (b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No   
(a) Please explain.

It is important to ensure the City's erosion control plan review procedures are in compliance with the renewed TCEQ permit in order to prevent pollution.

4. Are any changes to this BMP recommended for the next permit term? Yes  No   
(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Construction Site Stormwater Runoff Control**

**BMP Title:** **Construction Site Inspections and Enforcement**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Inspect 100% of construction sites each year. Inspect 100% of complaints driven site each year.

---

1. Was the measurable goal accomplished for this permit year? Yes  No   
(a) If so, explain what was done to accomplish the measurable goal.

There have been no active construction of 1 acre or more in the City for Year 1.

- (b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No   
(a) Please explain.

Implementing the erosion and sediment controls prevent pollutants from entering storm drains and waterways.

4. Are any changes to this BMP recommended for the next permit term? Yes  No   
(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Construction Site Stormwater Runoff Control**

**BMP Title:** **Construction Stormwater Training**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Conduct annual construction stormwater training at least once a year for designated City staff and new hires.

---

1. Was the measurable goal accomplished for this permit year? Yes  No
- (a) If so, explain what was done to accomplish the measurable goal.

(b) If not, why was the measurable goal not accomplished?

Unfortunately, City staff was not able to attend training for Year 1. However, a City staff member has attended training for Year 2.

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No
- (a) Please explain.

The BMP is considered unsuccessful because City staff did not attend training. The City understands the importance of properly educating and training on construction stormwater to prevent stormwater pollution from active construction sites.

4. Are any changes to this BMP recommended for the next permit term? Yes  No
- (a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Post-Construction Stormwater Management in New Development and Redevelopment**

**BMP Title:** **Post-Construction Ordinance**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Investigate 100% of post-construction violations or complaints.

---

1. Was the measurable goal accomplished for this permit year? Yes  No   
(a) If so, explain what was done to accomplish the measurable goal.

The City continues to implement and enforce the post-construction ordinance. There have been no incidents to report.

- (b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No   
(a) Please explain.

It is important the City be able to enforce the post-construction requirements for new development, and renewed development sites, so that stormwater pollutants are reduced for long term.

4. Are any changes to this BMP recommended for the next permit term? Yes  No   
(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Post-Construction Stormwater Management in New Development and Redevelopment**

**BMP Title:** **Long-Term Maintenance of Post-Construction BMPs**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Implement maintenance plans for new owners or operators once post-construction BMPs is installed.

---

1. Was the measurable goal accomplished for this permit year? Yes  No   
(a) If so, explain what was done to accomplish the measurable goal.

The City has developed requirements for long-term maintenance and operations. However, there have been no construction of post-construction BMPs.

- (b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No   
3. Was this BMP considered to be successful? Yes  No   
(a) Please explain.

It is important to maintain long-term BMPs as per City criteria to ensure proper drainage and prevent stormwater pollution.

4. Are any changes to this BMP recommended for the next permit term? Yes  No   
(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Pollution Prevention and Good Housekeeping for Municipal Operations**

**BMP Title:** **Facility and Stormwater Control Inventory**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Maintain an inventory of City-owned and operated facilities and stormwater controls and update as necessary.

---

1. Was the measurable goal accomplished for this permit year? Yes  No   
(a) If so, explain what was done to accomplish the measurable goal.

The City has prepared an inventory of City-owned and operated facilities in the MS4. The facilities list includes, parks, maintenance shops, fire departments, and more.

- (b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No   
3. Was this BMP considered to be successful? Yes  No   
(a) Please explain.

Preparing and maintaining an inventory of City-owned facilities tracks possible sources or pollutants within the MS4.

4. Are any changes to this BMP recommended for the next permit term? Yes  No   
(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No





# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Pollution Prevention and Good Housekeeping for Municipal Operations**

**BMP Title:** **Municipal Employee Training Program**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Provide annual municipal employee training at least once a year for designated staff and new hires.

---

1. Was the measurable goal accomplished for this permit year? Yes  No
- (a) If so, explain what was done to accomplish the measurable goal.

(b) If not, why was the measurable goal not accomplished?

Unfortunately, City staff was not able to attend training for Year 1. However, a City staff member has attended training for Year 2.

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No
- (a) Please explain.

The BMP is considered unsuccessful because it was not accomplished. The City understands the importance of educating staff about pollution prevention and good housekeeping can reduce pollution and possible pollutants.

4. Are any changes to this BMP recommended for the next permit term? Yes  No
- (a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Pollution Prevention and Good Housekeeping for Municipal Operations**

**BMP Title:** **Contractors Requirements and Oversight**

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Implement contract requirements to new contractors. Maintain contract with current contractors and revise as necessary.

---

1. Was the measurable goal accomplished for this permit year? Yes  No

(a) If so, explain what was done to accomplish the measurable goal.

The City has requirement for contractors set in place. However, the City only hire contractors for emergency maintenance only.

(b) If not, why was the measurable goal not accomplished?

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No

3. Was this BMP considered to be successful? Yes  No

(a) Please explain.

It is important to implement contractual requirements to ensure that contractors are using appropriate control measures and standard operating procedures when working within the MS4.

4. Are any changes to this BMP recommended for the next permit term? Yes  No

(a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No



# STORMWATER MANAGEMENT PROGRAM

## ANNUAL REPORT FORM

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**MCM:** **Pollution Prevention and Good Housekeeping for Municipal Operations**

**BMP Title:** ***Municipal Operation and Maintenance Activities***

**Responsible Department:** Public Works

**Measurable Goal:** Year 1 – Inspect 100% of municipal operations and facilities once a year.

---

1. Was the measurable goal accomplished for this permit year? Yes  No
- (a) If so, explain what was done to accomplish the measurable goal.

(b) If not, why was the measurable goal not accomplished?

The City did not inspect municipal operations and facilities for Year 1. However, the City plans to inspect the facilities and operations for Year 2.

2. Was this BMP appropriate to meet the intended MCM(s)? Yes  No
3. Was this BMP considered to be successful? Yes  No
- (a) Please explain.

The BMP is considered unsuccessful because the City did not conduct inspections for municipal facilities or operations. The City understands the importance of developing pollution prevention measures for municipal O&M activities can reduce stormwater pollution within the MS4 facilities and maintenance.

4. Are any changes to this BMP recommended for the next permit term? Yes  No
- (a) If so, please explain.

5. Will a Notice of Change (NOC) be issued for this BMP? Yes  No