

**EVERMAN
CITY COUNCIL
REGULAR MEETING
AGENDA
Tuesday, November 10, 2020
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, November 10, 2020 at 6:30pm, via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

To view this meeting on live stream due to the Cov-19 please refer to evermantx.us/citycouncilivestream, and to make any comments for citizens comments please call 817-528-0697 or send them via email at mparks@evermantx.net during the meeting.

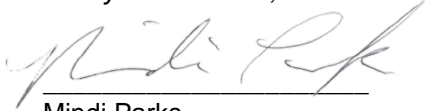
1. Meeting called to order.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
 - A. Reading of Minutes of the previous meetings:**
 1. October 6, 2020 Work Session Meeting
 2. October 13, 2020 Regular Meeting
 3. October 20, 2020 Emergency Meeting
 - B. Financial Reports:**
 1. October 2020
5. New Business:

Consideration and Possible Action:

 1. Consideration and action to approve Declaration of November 12th, 2020 as a paid holiday-in honor of the funeral services scheduled for Officer Alex Arango -21024
 2. Consideration and action to approve Ordinance #763 – an ordinance establishing child safety zones and adopting specific restrictions on sex offender residency -21023
 3. Consideration and action to approve Interlocal Agreement for Section 5310 Enhancement Program between the Fort Worth Transportation Authority and the City of Everman, Texas-21022
 4. Consideration and action to approve Interlocal Agreement for Administrative Costs Funding for Section 5310 Program between the Fort Worth Transportation Authority and the City of Everman, Texas -21021
 5. Consideration and action to approve Awarding the construction contract for the Chambers Creek Water System Improvements project to the evaluated low bid provider as recommended by the City's Engineer to Reytech Services, LLC for the Total Base Bid amount of \$618,342.18 -21025
 6. Consideration and action to approve the Budget Amendments as presented by the Finance Director.
 7. Consideration and action to approve the Cares Act Budget Amendments as presented by the Finance Director.
6. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
 - A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
 - C. Personnel Matters pursuant to Section 551.074.
7. The Council may convene into Executive Session anytime to discuss items that are on the agenda.
8. City Managers Report- Craig Spencer

9. Mayor's Report: Mayor Ray Richardson
10. Citizen's comments.
11. Adjourn.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday November 6, 2020.



Mindi Parks
City Secretary

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

**EVERMAN
CITY COUNCIL
WORK SESSION
MINUTES
Tuesday, October 6, 2020
6:30 P.M.**

There will be a Work Session held by the Everman City Council on Tuesday, October 6, 2020 at 6:30 p.m. via remote access with Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

To view this meeting on live stream due to the Cov-19 please refer to evermantx.us/citycouncil livestream, and to make any comments for citizens comments or the Public Hearing please call 817-203-3239 or send them via email at mparks@evermantx.net during the meeting.

Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Kelly Denison	*	Council Member, Place 2
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager/Chief
Landon Whatley	*	Assistant Fire Cheif

1. **Meeting called to order.**

Mayor Richardson called meeting to order at 6:30pm.

2. **Discussion Items:**

1. 2020 Halloween Festival **(21005)**

Everman Events Board President and Vice President came forward to council to ask about getting some funds allocated for the Halloween Event that they will be having on October 31, 2020 from 6pm-8pm. They have had several registrations from vendors and they would like to have a train ride available for the kids in the event that they will be available on that day. They also want to have a Community Garage Sale. They would like to charge the fee for the permit which is \$25 but also add \$5 so that could go towards the Events Board as a donation for upcoming events. They are looking to do that in December and the goal to that is so that citizens in the community could not only get rid of some clutter and stuff in their houses but also have a little bit of extra money for Christmas. This would be in their own houses and just post around town and outside town about the Community Garage Sale. Council Member Sellers asked on the Halloween Events, how are they going to keep it safe. She also stated that other cities are not doing these events right now due to the Covid19 and the count going up every day. The plan is to follow the CDC Guidelines and having plenty of sanitation equipment out there and gloves and mask also will be required. The Events Board really want to have this event for the kids and get them out of the house due to the situations going on. Council is in consensus about putting this on the next agenda with the quote of the train.

2. Amending Zoning Ordinance #679 **(21008)**

Craig stated that this Zoning Ordinance was passed back in 2015. That Ordinance in written in such a way that it requires seven registered voters in the City of Everman to be on the Planning and Zoning Commission. We are asking a recommending council to pass an Ordinance amending that and changing that to five members. At this time the commission is having trouble meeting due to not having enough members on the board to have a quorum. There are currently three members on this board. There are some very important things coming up and need this board to be able to have meetings. The Board of Adjustments has five members. We have two possible members that will be coming before council, which is Tony Young, and Ora Mae Hill. Passing this ordinance would make that enough for them to have a full board. BOA needs one more to make it five members. Council is in consensus and this will be on the next regular meeting for approval.

3. Design-Build RFQ/RFP Selection (21007)

Craig stated that council is aware that we did go out for a 3.8-million-dollar Bond. Part of this Bond is going toward the facility improvements for the Fire Department and the City Hall Annex. Craig stated that council did approve to move forward with the RFQ/RFP. Craig did want to clarify to council since he had a few questions about this process and stated that this is not a bidding process. This is a request for qualifications and request for proposals. This means we advertise that we have these projects available and we are requesting Firms to submit to us, their qualifications and ability to be able to do these projects. Craig stated that we did have six (6) submissions and one of those were a conflict of interest so we ended up with five. Those five were then ranked. We interviewed with three firms and ended up selecting the top firm which is Grossman Design Build. Craig explained to council the exact reason why he chose this firm. They offered a few things the other firms did not offer. They offered a guarantee max price. They also truly keep our budget in mind and they did not over design and have our best interest at heart. Bryan from Grossman introduced himself and stated to council that they are based out of Mansfield and have been in business since 1988 and they are a family owned company. He stated that they started doing municipalities about seven or eight years ago. They do smaller municipalities doing Fire Stations and municipal buildings and started that about six or seven years ago. Ryan, his self is in charge of construction and Eric his brother is in charge of the design and Gary, his dad over sees all of them. Ryan stated that he will actually be onsite once a week at least if not more and be the main point of contact through out the whole project. They are very excited about this project. Craig did add that they did check all references and every single one they contacted were very pleased with their work and work ethic and they truly did save them a lot of money with their projects. Grossman believes that it is very important to stay in budget and not submitting a lot of change orders at the last minute. They are currently working on three other smaller municipalities with this same approach. Every one of those projects have come in under budget also. It is very important to Grossman to design something that does not have all the bells and whistles but still a very nice design to be proud of and not breaking or going over budget for the project. Mayor Richardson stated that the council is very excited and they are looking forward to this project. Craig stated that on the next regular meeting they will have an action item for negotiating a contract with Grossman. Council is all in consensus on moving forward for this project.

4. Flooding and Master Drainage Study (21009)

Craig stated that he had some bad news. If Council can recall the flood that happened back in 2018. He also stated that immediately after the flood they started looking at different avenues for some relief. We did not qualify for Fema Disaster and we did not qualify for Fema Aid. We had different congressmen come by and tried different avenues there and at that time we thought the best route was the Army Core of Engineers and had some meetings with them and tried to get some flood study's done because that would have been the first steps of mitigating our flooding issues. After eight or nine months of waiting that fell through. We then fell into joining efforts with Commissioner Brooks with Tarrant County to apply for Hazard Mitigation Grant. There are no grants and so no aid for flood study. Now, two years after the flood and we have no progress in getting the flood study done and before we can apply for any other programs altering our flood plan at all, that is one of the first steps that we have to achieve, so we have to get a flood study done. Tarrant County utilized an Engineering company to get a cost estimate done and that came in at \$105,000. Craig stated at that time Tarrant County was willing to help with some of that cost and he is in the process of finding out if they are still willing and what they can help with. Craig is also looking into

using CDBG Funds since it had been mentioned that it could be used for that. In the event that we can he said that would be more of a priority so using those funds would make since instead of using them for what they normally are for and will be bringing that to council for approval so this can get done as quickly as possible.

5. Resolution #20201001- Atmos Energy Rate Review Mechanism Tariff Filing (21001)

Craig explained to council that this Rate Review Mechanism is something we do every year and this time there is an increase due to upgrades that they have had to address and to recovery investments for the improvements and for the reliability of their system. If council does not approve this it will have to go before the Utility Commission. This is something that council is all in consensus about with moving forward to approve this at the next meeting.

6. Tri-Stem Utility Cost Recovery & Savings (21006)

Becca Kinerd presented to council about Tri-Stem Utility Cost Recovery and Savings. This audit that they would perform for the City of Everman would have three (3) parts to it. She explained the first part is the Utility Bill Audit. This step would require collecting recent statements from providers such as for street lights, and yard lights and ect. They can go back 4 years for this audit. The second step would be Franchise Fee Audit. Again, payments from providers, records of payments, and straight to provider for more information and they also compare with other cities when evaluating this documentation for the audit. The third part to this audit is Sales Tax. This review would include sales tax from businesses, records of payments, and then go to the state to make sure the businesses are paying correct rate and paying. Becca explained that anything they collect or find they would take 35% of that and if they do not find anything, they do not charge at all. There is no upfront cost or additional fees for this service. Council would like to have this on the next meeting for approval.

3. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.

B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.

1. Discuss the potential purchase, sale or lease or real property, in which discussion in open session may be determined to negotiations with a third party. (21002)

C. Personnel Matters pursuant to Section 551.074.

1. Discuss the potential of authorizing a new position within the City. (21003)

2. Complaint and Investigation against a City Official. (21004)

Opened at: 7:12pm and closed at 8:09pm. NO ACTION TAKEN.

4. **Mayors Report** – Mayor Ray Richardson

NONE

5. **City Manager’s Report**- Craig Spencer

NONE

6. **Citizens comments:**

NONE

7. **Adjourn.**

Mayor Richardson adjourned the meeting at 8:10pm.

**EVERMAN
CITY COUNCIL
REGULAR MEETING
MINUTES
Tuesday, October 13, 2020
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, October 13, 2020 at 6:30pm, via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Kelly Denison	*	Council Member, Place 2
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager/Chief
Susanne Helgesen	*	Director of Finance
Landon Whatley	*	Assistant Fire Chief
Al Brooks	*	Assistant Police Chief
Ken Mills	*	Fire Inspector

1. Meeting called to order.
Mayor Richardson called meeting to order at 6:30pm.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
 - A. Reading of Minutes of the previous meetings:**
 1. September 1, 2020 Work Session Meeting
 2. September 8, 2020 Regular Meeting
 - B. Financial Reports:**
 1. September 2020

Motion was made by Pro-Tem Mackey and seconded by Council Member Denison to approve the Consent Agenda as show. **Council Members Sanders, Denison, Mackey, Sellers, Davila and Mayor voted AYE and Council Member Allen voted NO.**
5. New Business:

Consideration and Possible Action:

 1. Consideration and action to approve Resolution #2020-10-01 a resolution between the City of Everman, Texas and Atmos Energy approving a negotiated settlement between the Atmos Cities Steering Committee("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2020 Rate Review Mechanism filing-[21010](#)
Motion was made by Council Member Denison and seconded by Pro-Tem Mackey to approve Resolution #2020-10-01 a resolution between the City of Everman, Texas and Atmos Energy approving a negotiated settlement between the Atmos Cities Steering Committee("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2020 Rate Review Mechanism filing. **ALL VOTED AYE**

2. Consideration and action to approve a Consulting Agreement between the City of Everman and Tri-Stem Audit Services for the purpose of conducting various audit services on the behalf of the City of Everman-[21011](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Denison to approve a Consulting Agreement between the City of Everman and Tri-Stem Audit Services for the purpose of conducting various audit services on the behalf of the City of Everman. **ALL VOTED AYE**

3. Consideration and action to approve the authorization of a Maintenance Worker position within the City of Everman: and approve the job description for said position as presented-[21012](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Denison to approve the authorization of a Maintenance Worker position within the City of Everman: and approve the job description for said position as presented. **ALL VOTED AYE**

4. Consideration and action to approve Ordinance #762 an Ordinance of the City of Everman, Texas amending ordinance number 679 entitled "The Comprehensive Zoning Ordinance, City of Everman, "by amending Article 3, "Administration," Section 3.1, "Planning and Zoning Commission," Subsection 3.1.2 A, In order to reduce the number of members of the Planning and Zoning Commission from 7 to 5; providing for a repeal of ordinances in conflict herewith, providing for a repeal of ordinances in conflict herewith, providing for severability; and providing an effective date-[21013](#)

Motion was made by Council Member Sellers and seconded by Council Member Denison to approve Ordinance #762 an Ordinance of the City of Everman, Texas amending ordinance number 679 entitled "The Comprehensive Zoning Ordinance, City of Everman, "by amending Article 3, "Administration," Section 3.1, "Planning and Zoning Commission," Subsection 3.1.2 A, In order to reduce the number of members of the Planning and Zoning Commission from 7 to 5; providing for a repeal of ordinances in conflict herewith, providing for a repeal of ordinances in conflict herewith, providing for severability; and providing an effective date. **ALL VOTED AYE**

5. Consideration and action to approve a variance to the registration requirements for vendors participating in the 2020 Halloween Festival scheduled for October 31, 2020 from 6pm-8pm, at Pittman Park and hosted by the Everman Events Board-[21015](#)

Motion was made by Council Member Denison and seconded by Council Member Davila to approve a variance to the registration requirements for vendors participating in the 2020 Halloween Festival scheduled for October 31, 2020 from 6pm-8pm, at Pittman Park and hosted by the Everman Events Board. **ALL VOTED AYE**

6. Consideration and action to approve allocating a specific amount of funds towards the 2020 Halloween Festival in support of the Everman Events Board-[21016](#)

Motion was made by Council Member Denison and seconded by Council Member Davila to approve allocating up to six hundred (\$600) Dollars for the Train Ride for the 2020 Halloween Festival in support of the Everman Event Board. **Council Members Denison, Allen, Mackey, Sellers, Davila, and Mayor voted AYE and Council Member Sanders abstained her vote due to being on the Board.**

7. Consideration and action to approve the Budget amendments as presented by the Finance Director-[21018](#)

Motion was made by Council Member Denison and seconded by Council Member Sellers to approve the Budget Amendments as presented by the Finance Director. **Council members Sanders, Denison, Mackey, Sellers, Davila and Mayor voted AYE and Council member Allen voted NO.** Motion was made by Council Member Denison and seconded by Pro-Tem Mackey to approve the Budget Amendments to the Cares Act as presented by the Finance Director. **ALL VOTED AYE.**

8. Consideration and action to approve the new Board appointments, Ora Mae Hill and Tony Young to the Planning and Zoning Commission- [21017](#)

Motion was made by Council Member Denison and seconded by Council member Davila to approve the new Board appointments, Ora Mae Hill and Tony Young to the Planning and Zoning Commission. **ALL VOTED AYE**

6. Public Hearing Personnel issues.

Did not have this Public Hearing.

7. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

- A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.

1. Compliant and Investigation against a City Official-[21014](#)

B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.

C. Personnel Matters pursuant to Section 551.074.

Opened at: 7:01pm and closed at 8:14pm.

Motion was made by Pro-Tem Mackey and seconded by Council member Sanders to approve the termination of Ken Mills. ALL VOTED AYE

8. The Council may convene into Executive Session anytime to discuss items that are on the agenda.

9. City Managers Report- Craig Spencer

10. Mayor's Report: Mayor Ray Richardson

NONE

11. Citizen's comments.

NONE

12. Adjourn.

Mayor Richardson adjourned the meeting at 8:20pm.

Mindi Parks
City Secretary

**EVERMAN
CITY COUNCIL
EMERGENCY MEETING
MINUTES
Tuesday, October 20, 2020
10:00 A.M.**

There will be an Emergency Meeting held by the Everman City Council on Tuesday, October 20, 2020 at 10:00 a.m. via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Absent:		
Kelly Denison	*	Council Member, Place 2
Johnnie Allen	*	Council Member, Place 3
Miriam Davila	*	Council Member, Place 6
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager/Chief

1. Meeting called to order.
Mayor Richardson called meeting to order at 10:00am.
2. **New Business:**
Consideration and Possible Action:
 1. Consideration and possible action to approve the Recommendation for Bids Rejection submitted by City Engineer Greg Saunders (Teague, Nail & Perkins) -21019
Motion was made by Council Member Sellers and seconded by Council Member Sanders to approve the Recommendation for Bids Rejection submitted by City Engineer Greg Saunders (Teague, Nail & Perkins)
ALL VOTED AYE
3. Adjourn.
Mayor Richardson adjourned meeting at 10:16pm.

Mindi Parks
City Secretary



FY 2021 Monthly Financial Update
 Period Ending October 2020



This monthly financial report is intended to provide informative and relevant financial data to City Council, as well as the citizens of Everman. The report includes highlights of the City’s financial condition as of October 31, 2020. The statements are prepared and reported on a modified accrual basis of accounting.

Cash Position:

The total cash position was \$5,484,860 up \$1,066 from September. This amount is an increase of \$3,467,492 over October 2019. The large increase in cash position is due to receiving the 2020 Certificate of Obligation funds.

Overall Performance:

There were no exceptional revenues or expenditures in October other than property tax and sales tax collections. We must remember that our revenue streams are not guaranteed. Sales Taxes and Property Taxes are contingent upon the economy. We have been extremely lucky with a limited impact of COVID-19 on our City finances.

Property Tax Revenue:

The property taxes collected in October were \$65,693. As of October, we have collected 30.89% of this year’s budgeted property tax revenue. Being the first month of the new fiscal year, property tax revenues are generally fairly low. This revenue will increase greatly over the next couple of months.

	Budget	Month Actual	YTD Actual	% Budget
Property Tax - Current (General Fund)	2,377,971	50,996	50,996	2.14%
Property Tax - Delinquent	31,000	6,090	6,090	19.65%
Property Tax - Penalty & Interest	25,100	1,745	1,745	6.95%
Property Tax - Current (Debt Service Fund)	320,030	6,862	6,862	2.14%
Total	2,754,101	65,693	65,693	30.89%



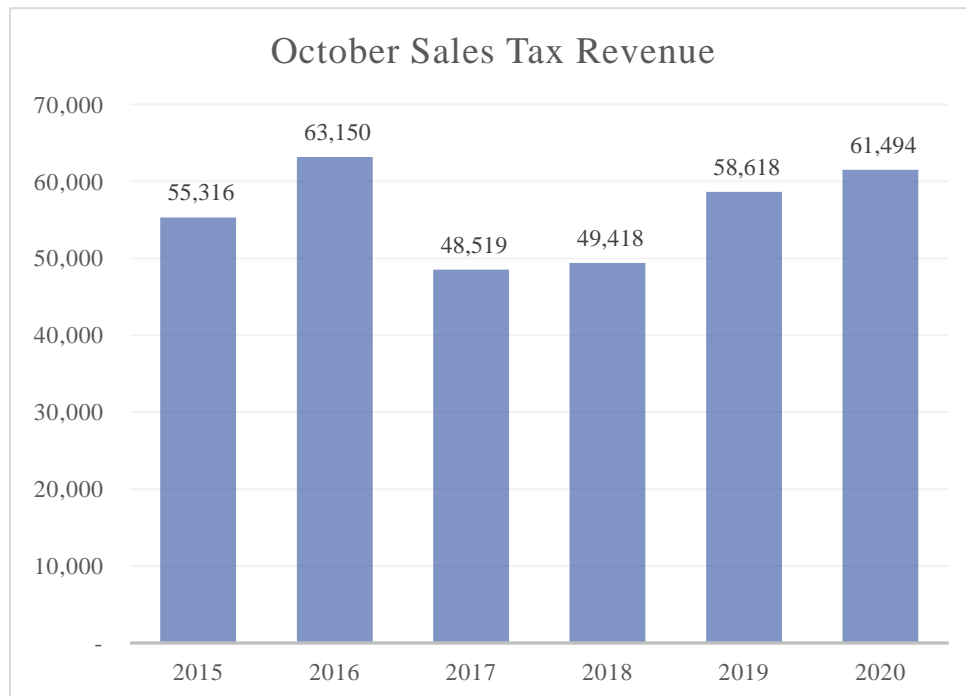
FY 2021 Monthly Financial Update
 Period Ending October 2020



Sales Tax Revenue:

Sales Tax is received approximately six weeks after the month has ended. October 2020 Sales Tax collections totaled \$61,494. This amount was an increase of \$2,876 over October 2019. The graph below reflects the most up to date information regarding sales tax collections. The growth is a positive trend to start the year as it relates to sales tax collections. Sales tax is a large revenue source for the City's General Fund.

	Budget	Month Actual	YTD Actual	% Budget
Sales Tax	349,000	30,969	30,969	8.87%
4B Sales Tax	175,000	15,485	15,485	8.85%
Street Improvement	85,000	7,742	7,742	9.11%
Crime Control District	75,000	7,298	7,298	9.73%
Total	684,000	61,494	61,494	36.56%





FY 2021 Monthly Financial Update Period Ending October 2020



General Fund:

Revenues

- Total General Fund year-to-date revenues in October totaled \$246,463 or 5.29%, of the budgeted annual revenue. This amount was a decrease of \$27 from October 2019.

Expenditures

- General Fund year-to-date expenditures in October 2020 totaled \$299,713, or 6.43%, of the budgeted expenditures. This amount was an increase of \$13,249 over October 2019.
- Twice a year there will be three payrolls in a single month and October 2020 is one of those months. Salaries and Employee Benefits appear to be high this month due to this situation. All other expenses were normal.
- The increase in expenditures is also attributable to: a large number of unexpected expenses due to COVID, medical supply expenses, and an overlap in salary expense.

Water & Sewer Fund:

Revenues

- Total Water & Sewer Fund year-to-date revenues in October totaled \$185,249, or 9.98%, of the budgeted annual revenue. This amount was an increase of \$25,504 over October 2019.

Expenditures

- Water & Sewer Fund year-to-date expenditures in October 2020 totaled \$49,443, or 10.01%, of the budgeted expenditures. This amount was a decrease of \$2,149 from October 2019.

Investments:

Our investments at LOGIC ended the month with a \$1,807,248 balance and earned \$290 in interest for the month. The LOGIC interest rate ended the month at 0.1701%, a decrease from last month. As a result of the lowered federal interest rate, we can expect the interest rate at LOGIC to remain very low.

Other:

- As the City wraps up the spending of the Cares Act funds, I will be recording the revenue and preparing additional Cares Act budget amendments.
- The auditors will be here the week of November 9, 2020 to continue working on the FY 2020 audit.

Susanne Helgesen,
Finance Director

**City of Everman
Cash Position Report
As of October 31, 2020**

	Beginning Balance	Change	Ending Balance
GENERAL FUND			
Operating Cash	\$ (186,079.47)	\$ (111,570.72)	\$ (297,650.19)
Purchased CDs	-	-	-
Operation & Investment	354,246.86	79.92	354,326.78
Total General Fund	168,167.39	(111,490.80)	56,676.59
WATER & SEWER FUND			
Operating Cash	(141,070.77)	96,493.46	(44,577.31)
Restricted Reserve for Water Dep	9,249.29	1.99	9,251.28
Debt Service LT Note	84,743.97	17.88	84,761.85
2020 CO Issue - Construction Fund	1,607,318.65	-	1,607,318.65
Operation & Investment	1,018.46	0.26	1,018.72
Total Water & Sewer Fund	1,561,259.60	96,513.59	1,657,773.19
DEBT SERVICE FUND			
Operating Cash	24,135.10	6,861.90	30,997.00
Operation & Investment	25,712.32	5.44	25,717.76
Total Debt Service Fund	49,847.42	6,867.34	56,714.76
OTHER RESTRICTED FUNDS			
Fund 07 - TCOLE	1,180.14	-	1,180.14
Fund 25 - 4B Sales Tax - Economic Development	12,438.12	(1,127.45)	11,310.67
Fund 25 - General Sales Tax .50%	591,431.71	124.71	591,556.42
Fund 26 - TIF Dist #1 - Cnty/Hosp	36,959.10	-	36,959.10
Fund 26 - Cnty/Hosp/City Contributions	156,462.41	33.00	156,495.41
Fund 29 - 4A Sales Tax - Street Improvement	37,163.85	5,183.33	42,347.18
Fund 29 - General Sales Tax .25%	504,914.85	106.48	505,021.33
Fund 30 - 4B Sales Tax - Crime Control District	19,076.46	4,838.61	23,915.07
Fund 30 - Specific Sales Tax .25%	79,081.37	16.66	79,098.03
Fund 32 - 2013 Bond Issue - Operating	59,990.68	-	59,990.68
Fund 32 - 2013 Bond Issue - Operation & Investment	-	-	-
Fund 35 - 2020 CO Issue - Operating	2,205,820.99	-	2,205,820.99
Fund 35 - 2020 CO Issue - Operation & Investment	-	-	-
Total Other Restricted Funds	3,704,519.68	9,175.34	3,713,695.02
TOTAL ALL FUNDS	\$ 5,483,794.09	\$ 1,065.47	\$ 5,484,859.56

City of Everman
Revenue Summary Report
As of October 31, 2020

	Budget	Month Actual	YTD Actual	% Budget
GENERAL FUND				
Property Tax	\$ 2,434,071	\$ 58,831	\$ 58,831	2.42%
Franchise Tax	320,000	1,593	1,593	0.50%
Permits / Licenses / Fees	352,600	31,953	31,953	9.06%
Sales Tax / Bingo Tax / Mixed Drink Tax	379,000	31,824	31,824	8.40%
Fines / Warrants / Recovery	160,410	8,022	8,022	5.00%
Inter-Govt Revenue	414,000	68,030	68,030	16.43%
Administrative Transfers	397,000	33,085	33,085	8.33%
Other Revenue	318,000	13,125	13,125	4.13%
Budgeted Equity Change	(111,903)	-	-	-
Total General Fund	4,663,178	246,463	246,463	5.29%
WATER & SEWER FUND				
Water Sales	1,000,000	104,566	104,566	10.46%
Sewer Fees	863,000	73,295	73,295	8.49%
Penalty & Reconnect Fees	75,000	7,006	7,006	9.34%
Other Revenue	4,800	382	382	7.96%
2020 CO Issue	-	-	-	-
Budgeted Equity Change	(85,733)	-	-	-
Total Water & Sewer Fund	1,857,067	185,249	185,249	9.98%
DEBT SERVICE FUND				
Property Tax	320,030	6,862	6,862	2.14%
Investment Income	300	5	5	1.67%
Total Debt Service Fund	320,330	6,867	6,867	2.14%
OTHER FUNDS				
TCOLE	1,500	-	-	-
Economic Development	272,077	15,609	15,609	5.74%
TIF Dist #1 (County/Hospital)	100,900	33	33	0.03%
4A Sales Tax - Street Improvement	88,600	7,849	7,849	8.86%
4B Sales Tax - Crime Control District	75,500	7,314	7,314	9.69%
2013 Bond	-	-	-	-
2020 CO Issue	-	-	-	-
Total Other Funds	538,577	30,805	30,805	5.72%
TOTAL ALL FUNDS	\$ 7,379,152	\$ 469,384	\$ 469,384	6.36%

City of Everman
Expenditure Summary Report
As of October 31, 2020

	Budget	Month Actual	YTD Actual	% Budget
GENERAL FUND				
Administrative	\$ 269,778	\$ 29,197	\$ 29,197	10.82%
City Secretary	115,412	5,898	5,898	5.11%
Finance	457,863	12,707	12,707	2.78%
City Council	21,100	-	-	-
Street	645,040	38,238	38,238	5.93%
Parks	149,272	3,631	3,631	2.43%
Police	1,730,677	130,147	130,147	7.52%
Maintenance Garage	154,649	101	101	0.07%
Fire	694,008	61,497	61,497	8.86%
Annex - Community Center	8,500	-	-	-
Municipal Court	110,359	4,493	4,493	4.07%
Code Enforcement	79,180	3,886	3,886	4.91%
Library	129,871	4,215	4,215	3.25%
Animal Control	97,469	5,703	5,703	5.85%
Total General Fund	4,663,178	299,713	299,713	6.43%
WATER & SEWER FUND				
Water Administration	728,007	18,649	18,649	2.56%
Water/Sewer Administration	413,183	30,794	30,794	7.45%
Sewer Collection	697,600	-	-	-
Water/Sewer Debt	18,277	-	-	-
Total Water & Sewer	1,857,067	49,443	49,443	10.01%
DEBT SERVICE FUND				
Debt Service	320,030	-	-	-
Total Debt Service Fund	320,030	-	-	-
OTHER FUNDS				
TCOLE	1,500	-	-	-
Economic Development	272,077	12,126	12,126	4.46%
TIF Dist #1 (County/Hospital)	-	-	-	-
4A Sales Tax - Street Improvement	222,160	2,559	2,559	1.15%
4B Sales Tax - Crime Control District	145,856	2,459	2,459	1.69%
2013 Bond	59,991	-	-	-
2020 CO Issue	-	-	-	-
Total Other Funds	701,584	17,144	17,144	7.29%
TOTAL ALL FUNDS	\$ 7,541,859	\$ 366,300	\$ 366,300	23.74%

Friday, November 6, 2020



Everman City Council Agenda Request

Agenda Tracking Number 21024

TYPE:

Consideration and Possible Action

SUBJECT:

Declaration of November 12th, 2020 as a paid city holiday - in honor of the funeral services scheduled for Officer Alex Arango

What date would you like to have this item added: Tuesday, November 10, 2020

RECOMMENDATION:

It is recommended that City Council approve the declaration of November 12th, 2020 as a paid city holiday - in honor of the funeral services scheduled for Officer Alex Arango

DISCUSSION:

Funeral Services for fallen Officer Alex Arango and his mother have been scheduled for Thursday, November 12th, 2020. I am respectfully requesting that City Council declare this date as a paid city holiday so that city facilities may close, permitting all city staff the ability to attend these services.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Friday, November 6, 2020

Everman City Council Agenda Request

Agenda Tracking Number 21023

TYPE:

Consideration and Possible Action

SUBJECT:

Ordinance #763 - an ordinance establishing child safety zones and adopting specific restrictions on sex offender residency

What date would you like to have this item added:

Tuesday, November 10, 2020

RECOMMENDATION:

It is recommended that City Council adopt Ordinance #763.

ATTACHMENTS:



PROPOSED ORDINANCE Sexual Offender Re...

Submitted for City Manager's Office by:

Asst. Chief Al Brooks

Originating Department:

Police Department

Originating Department Head:

C. W. Spencer

Friday, November 6, 2020



Everman City Council Agenda Request

Agenda Tracking Number 21022

TYPE:

Consideration and Possible Action

SUBJECT:

Interlocal Agreement for Section 5310 Enhancement Program between the Fort Worth Transportation Authority and the City of Everman, Texas

What date would you like to have this item added: Tuesday, November 10, 2020

RECOMMENDATION:

It is recommended that City Council approve the Interlocal Agreement For Section 5310 Enhancement Program between the Fort Worth Transportation Authority and the City of Everman, Texas.

DISCUSSION:

This ILA is necessary for the pursuit of grant funding that will assist with costs associated with providing transportation services necessary for seniors and persons with disability within the City of Everman.

ATTACHMENTS:



TCTS ILA Everman Enhancement Grant 202...

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Friday, November 6, 2020

Everman City Council Agenda Request

Agenda Tracking Number 21021

TYPE:

Consideration and Possible Action

SUBJECT:

Interlocal Agreement for Administrative Costs Funding For Section 5310 Program Between The Fort Worth Transportation Authority and the City of Everman, Texas

What date would you like to have this item added: Tuesday, November 10, 2020

RECOMMENDATION:

It is recommended that the City Council approve the ILA between the Fort Worth Transportation Authority and the City of Everman.

DISCUSSION:

This is an annual renewal item that is primarily grant funded. The City of Everman will be responsible for \$1,389.00 in contribution for the program from October 1st, 2020 to September 30th, 2021. This program is commonly referred to as the "T" and is administered by Trinity Metro. This is for demand responsive transportation services for seniors and persons with disabilities within the City of Everman.

ATTACHMENTS:



TCTS ILA Everman 2020-2021.pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Friday, November 6, 2020

Everman City Council Agenda Request

Agenda Tracking Number 21025

TYPE:

Consideration and Possible Action

SUBJECT:

Award the construction contract for the Chambers Creek Water System Improvements project to the evaluated law bid provider as recommended by the City's Engineer to Reytech Services, LLC for the Total Base Bid amount of \$618,342.18.

What date would you like to have this item added: Tuesday, November 10, 2020

RECOMMENDATION:

It is recommended that City Council Award the construction contract for the Chambers Creek Water System Improvements project to the evaluated law bid provider as recommended by the City's Engineer to Reytech Services, LLC for the Total Base Bid amount of \$618,342.18.

DISCUSSION:

Please see the attached recommendation from City Engineer - Greg Saunders (TNP)

ATTACHMENTS:



Recommendation.pdf

Submitted for City Manager's Office by: Greg Saunders

Originating Department: City Engineer

Originating Department Head: Lisa Minnis

Pre-Audit Budget Amendments

November 10, 2020

Budget Amendment #7

CARES ACT FUNDS

<i>GENERAL FUND</i>		Debit	Credit	
Administrative - Admin	01-6001-11-00	146.00		Salaries - Coronavirus Pay
Police	01-6001-14-00	2,990.24		Salaries - Coronavirus Pay
CARES ACT Stimulus Revenue	01-5820-00-00		3,136.24	Salaries - Coronavirus Pay
Administrative - Admin	01-6201-11-00	170.28		Misc. C19 - Compliance Expenses
Administrative - Admin	01-6204-11-00	102.92		Misc. C19 - Compliance Expenses
Fire	01-6204-14-00	163.80		Misc. C19 - Compliance Expenses
Administrative - Finance	01-6327-11-02	170.00		Misc. C19 - Compliance Expenses
Administrative - Finance	01-6402-11-02	539.36		Misc. C19 - Compliance Expenses
Fire	01-6402-14-00	1,671.72		Misc. C19 - Compliance Expenses
CARES ACT Stimulus Revenue	01-5820-00-00		2,818.08	Misc. C19 - Compliance Expenses
Administrative - Admin	01-6510-11-00	784.00		Phone System C19 - Compliance Expenses
CARES ACT Stimulus Revenue	01-5820-00-00		784.00	Phone System C19 - Compliance Expenses
Administrative - Finance	01-6204-11-02	4.74		Misc. C19 - Public Health Expenses
Police	01-6204-14-00	38.10		Misc. C19 - Public Health Expenses
Fire	01-6204-18-00	1,345.66		Misc. C19 - Public Health Expenses
Municipal Court	01-6204-24-00	614.85		Misc. C19 - Public Health Expenses
Court	01-6503-24-00	227.33		Misc. C19 - Public Health Expenses
CARES ACT Stimulus Revenue	01-5820-00-00		2,230.68	Misc. C19 - Public Health Expenses
Fire	01-6510-18-00	48,942.00		C19 Medical - Paramedicine Vehicle
CARES ACT Stimulus Revenue	01-5820-00-00		48,942.00	C19 Medical - Paramedicine Vehicle
Administrative - Admin	01-6402-11-00	3,000.90		IT Services C19 - Public Health Expenses
CARES ACT Stimulus Revenue	01-5820-00-00		3,000.90	IT Services C19 - Public Health Expenses
Administrative - Admin	01-6510-11-00	8,100.00		Drive Thru C19 - Public Health Expenses
CARES ACT Stimulus Revenue	01-5820-00-00		8,100.00	Cap Exp C19 - Public Health Expenses
Total General Fund		69,011.90	69,011.90	

<i>WATER/SEWER FUND</i>				
Water /Sewer Administration	02-6001-32-01	375.96		Salaries - Coronavirus Pay
CARES ACT Stimulus Revenue	02-5820-00-00		375.96	Salaries - Coronavirus Pay
Water /Sewer Administration	02-6503-32-01	174.98		Misc. C19 - Compliance Expenses
CARES ACT Stimulus Revenue	02-5820-00-00		174.98	Misc. C19 - Compliance Expenses
Water /Sewer Administration	02-6503-32-01	226.80		Misc. C19 - Public Health Expenses
CARES ACT Stimulus Revenue	02-5820-00-00		226.80	Misc. C19 - Public Health Expenses
Total Water /Sewer Fund		777.74	777.74	
<i>ECONOMIC DEVELOPMENT FUND</i>				
Total Economic Development Fund		-	-	
General Fund Total		69,011.90	69,011.90	
Water/Sewer Fund Total		777.74	777.74	
Economic Development Fund Total		-	-	
TOTAL ALL FUNDS		69,789.64	69,789.64	